



# 2009-2010 Program Registration

## Registration Form

Male     Female

Child's Name	Age	Date of Birth	Grade	Medical Conditions/Medications Taken	Allergies
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Male     Female

Child's Name	Age	Date of Birth	Grade	Medical Conditions/Medications Taken	Allergies
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Guardian Name	Address	City	Zip	School 2009-2010
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Email Address	Phone #1	Phone #2	How did you hear about us?
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Program	School Location	Day	Time	Cost
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**Payments**

Payment is due at the time of registration. Children picked up after session ending time will be charged \$1 per minute/per child. No exceptions.

**No Refunds, No Make-ups**

I understand that registering for our program is a monthly service fee and I am liable for the fee whether or not my child attends one or four days. The Director will need written notice of withdrawal from the program. All withdrawals will be effective the first day of the following billing cycle. If notice is not given, you will be responsible for an additional billing cycle. We do not offer refunds or make-ups for missed days.

**Sign-in and Sign-out**

We require children to be signed out by a parent or guardian every day.

**Snacks**

No food will be provided.

**Code of Conduct**

In order to promote a safe, respectful learning environment, we have established guidelines for student behavior, which are outlined in the Code of Student Conduct. These guidelines are based on existing policies and procedures of the school district and are designed to create a positive learning environment for all students.

**Registration Fee**

A \$50.00 non-refundable fee is required at registration. If a student drops out, a new fee agreement and non-refundable registration fee will be required to re-enroll.

**Other**

Do not bring any valuables or distractions ( Cell Phones, Video Games, I-Pods). All children must be bathroom independent to participate in our programs.

Please complete this authorization form designating your credit card to be charged. The charge against your credit card will occur on the first business day of the month. To provide sufficient time to cancel a payment or stop the automatic payment option, you must notify us 30 days in advance. Your credit card statement will display Oxford Learning or Learn and Succeed Solutions as a description of the charge. I have read the above and agree to all the terms.

Signed agreement and payment (credit card number or check) are required to reserve your child's space.

### Credit Card Information

Name on Credit Card:		Monthly Charge Amount:	Registration Fee
Billing Address:		Credit Card #:	
Billing Zip Code:		Expiration Date:	
Signature:		Date:	

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